



PROPERTY TAX MODERNIZATION OVERVIEW

SOUTH DAKOTA DEPARTMENT OF REVENUE

Valuation Certification

2023

- 2023 will mark the second year of E-file for SD DOR property tax forms
 - Lots of additions and data building since the last DOE submission
 - Year two should be much lower impact

Abstract Forms
PT-67 Abstract
Discretionary Report
DOE Factored Growth
TIF Annual Certification
Property Tax Relief Report
Business Incubator Report

Aud. Growth Forms
Auditors Growth Form

Valuation
PT-73
PT-74
PT-75
PT-100

Recap
PT-76
PT-78

Electronic Filing

2023

- April
- May
- June
- July
- August
- September
- October
- November
- December

Abstract Due
5/15/2023

Forms
PT-67 Abstract
Discretionary Report
DOE Factored Growth
TIF Annual Certification
Property Tax Relief Report
Business Incubator Report

Growth Due
9/15/2023

Forms
Auditors Growth Form

Levy Due
11/1/2023

Forms
PT-73
PT-74
PT-75
PT-100

Recap Due
12/1/2023

Forms
PT-76
PT-78

Electronic Filing

Electronic Filing

2023

- April
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Electronic Filing

Abstract Due 5/15/2023

Forms
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Business Incubator Report

Growth Due 9/15/2023

Forms
Auditors Growth Form

Levy Due 11/1/2023

Forms
PT-73
PT-74
PT-75
PT-100

Recap Due 12/1/2023

Forms
PT-76
PT-78



PROCESS BACKGROUND

PROPERTY TAX MODERNIZATION OVERVIEW

Electronic Filing

What is it?

- Electronic filing and management application
- Designed to capture county data
- Automate common math and cross form validations
- Allow DOR to manage certification and verification processes

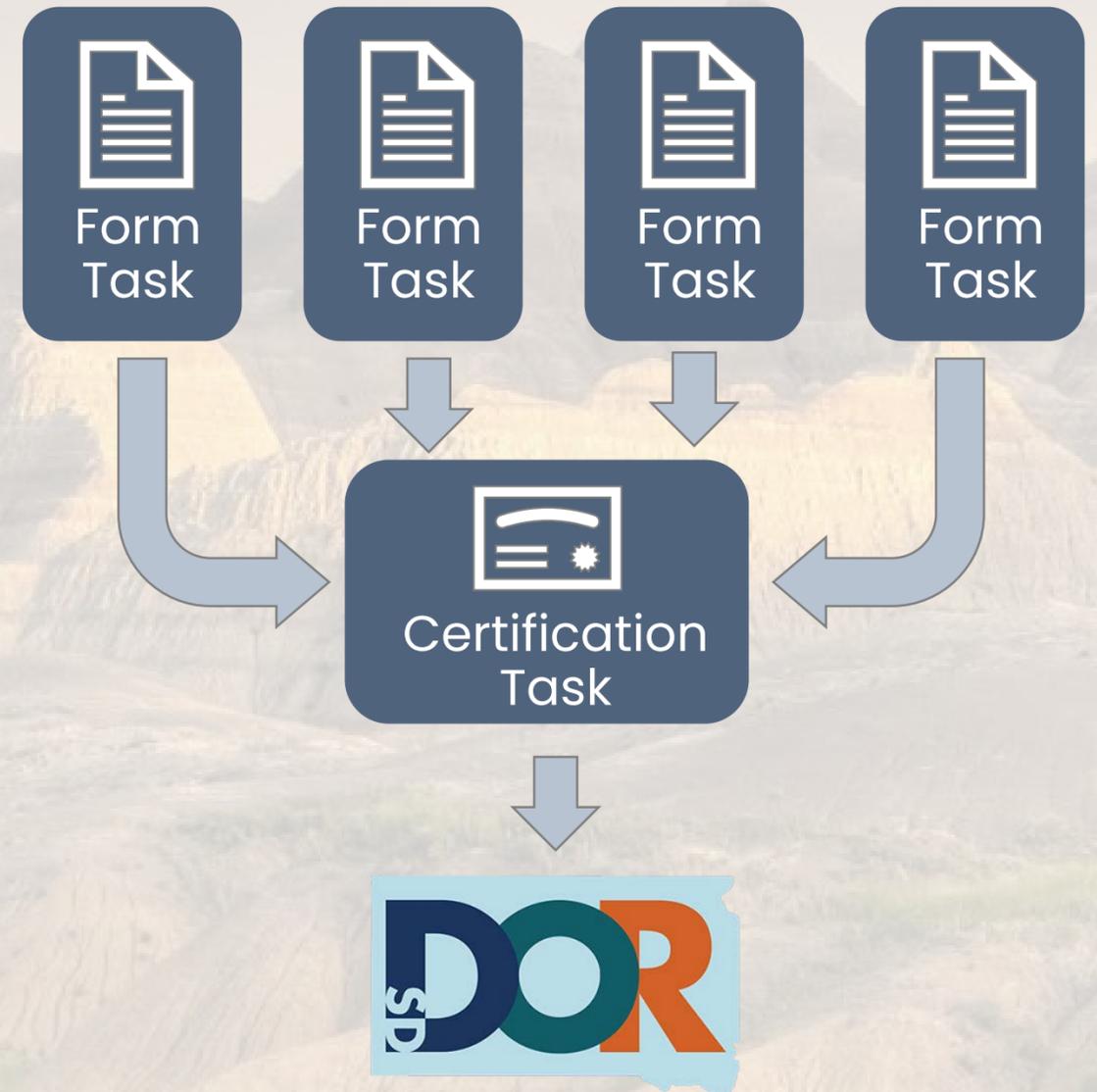
The screenshot displays the DOR SDSAEF Test application interface. On the left is a dark sidebar with navigation links: Home, Summary, Filings, Reports, Utilities, Settings, Help, and a Logout button. The main content area is divided into several sections:

- Header:** Year: 2022, Filer: Bon Homme
- Filer Information:** Bon Homme, ID: 000-023, Type: Government, Sub Type: SD County. A dropdown menu shows "No Reviewer Assigned".
- Alerts:** A table with columns Read, Date, Subject, and Message. It displays "No matching records found." with Reports and Reset buttons.
- Summary Table:** A table with columns Action, Type, Status, Filer Tasks, Reviewer Tasks, Extension, Due Date, and Submission. It shows one row: Valuation Certification, In-Progress, 0 of 7, 0 of 0, N/A, 5/16/2022.
- Form Header:** 4. Property Tax Relief Property Tax Relief Report (County Only). Filer: Bon Homme, Type: Valuation Certification, Group: County, District: BON HOMME.
- Form Body:** A table with columns Type, Number Applied, Number Approved, Full & True Before, Full & True After, Taxes Before, and Taxes After. It lists categories like Assessment Freeze, Disabled Vet-New this year, Paraplegic Vet, Homestead Exemption, Historical Exemption, and Reduction from Municipal Taxes.
- Filer Certification Final Submission Certification (Sends Data to DOR):** A table with columns Status, Name, and Description. It lists several items with "Fail" or "Pass" status and detailed descriptions of missing or incorrect data.
- Footer:** A checkbox for a legal declaration and a Comments text area. At the bottom right are buttons for Cancel, Save, and Complete.

Electronic Filing

How it Works

- Each group of forms that is submitted together is called a “Filing”
 - Hand Enter
 - Upload
- A “Filing” contains form tasks that must be completed
- Each form has internal checks
- Certification task checks “Cross-form” validation



Electronic Filing

Filing Groups

- Valuation Certification Form Group
 - Fillable forms
 - Abstract
 - Discretionary
 - DOE Factored Growth
 - TIF Annual Cert
 - Property Tax Relief
 - Business Incubator
 - Required attachments
 - Assessment export (CAMA export)

Abstract Forms

PT-67 Abstract

Discretionary Report

DOE Factored Growth

TIF Annual Certification

Property Tax Relief Report

Business Incubator Report

Valuation Certification

Electronic Filing Application

Year: 2023 Filer: Aurora

Filer Information

Aurora

ID: 000-037
Type: Government
Sub Type: South Dakota County

Alerts

Read	Date	Subject	Message
No matching records found.			

Reports

Action	Type	Status	Filer Tasks	Reviewer Tasks	Extension	Due Date	Submission
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>			<input type="text"/>	<input type="text"/>	<input type="text"/>
<input checked="" type="checkbox"/>	Auditor's Growth	In-Progress	0 of 2	0 of 0	N/A	9/15/2023	
<input checked="" type="checkbox"/>	Abatements	In-Progress	0 of 2	0 of 0	N/A	10/15/2023	
<input checked="" type="checkbox"/>	Recapitulation	In-Progress	0 of 6	0 of 0	N/A	12/1/2023	
<input checked="" type="checkbox"/>	Levy Verification	In-Progress	0 of 4	0 of 0	N/A	11/1/2023	
<input checked="" type="checkbox"/>	Taxes Collected	In-Progress	0 of 2	0 of 0	N/A	3/1/2023	
<input checked="" type="checkbox"/>	Valuation Certification	In-Progress	0 of 8	0 of 0	N/A	5/16/2023	

Valuation Certification

Electronic Filing Application

Year: 2023 Filer: Aurora

Filer Information

Aurora

ID: 000-037
Type: Government
Sub Type: South Dakota County

Alerts

Read	Date	Subject	Message
No matching records found.			

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Action	Type	Status	Filer Tasks	Reviewer Tasks	Extension	Due Date	Submission
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>			<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input checked="" type="checkbox"/>	Abatements	In-Progress	0 of 2	0 of 0	N/A	10/15/2023	
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<input checked="" type="checkbox"/>	Valuation Certification	In-Progress	0 of 8	0 of 0	N/A	5/16/2023	

Valuation Certification

Electronic Filing Application

Aurora / Valuation Certification

Tasks Alerts Attachments Notes

Request Extension Reports Reset

Action	Name	Description	Agent Type	Status
	1. PT-67	Abstract of Value (All Districts)	Filer	In-Progress
	2. Factored Growth	DOE Factored Growth (All Districts)	Filer	In-Progress
	3. Discretionary Report	Discretionary Report (Schools Only)	Filer	In-Progress
	4. Property Tax Relief	Property Tax Relief Report (County Only)	Filer	In-Progress
	5. TIF Recertification	Tax Increment Finance District (TIF) Recertification	Filer	In-Progress
	6. Business Incubator	Business Incubator Report (Schools Only)	Filer	In-Progress
	County Assessment Summary (CAMA Export)	County Assessment Summary (CAMA Export)	Filer	In-Progress
	Filer Certification	Final Submission Certification (Submits Data to St...	Filer	In-Progress

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Valuation Certification

Electronic Filing Application

Aurora / Valuation Certification

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Request Extension Reports Reset

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Valuation Certification

Electronic Filing Application

Aurora / Valuation Certification

Tasks Alerts Attachments Notes

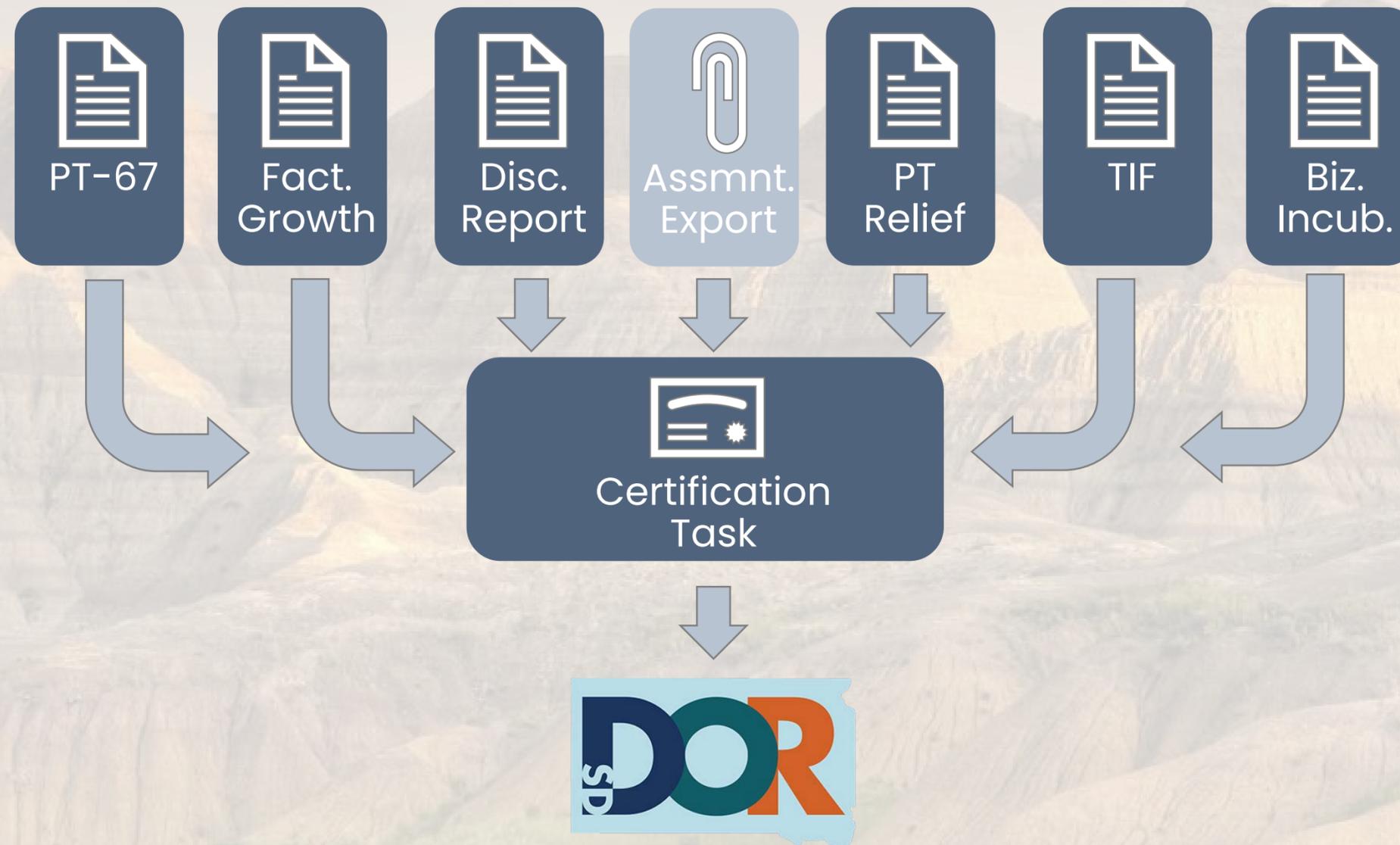
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Valuation Certification

Electronic Filing Application



Valuation Certification

Electronic Filing Application

Aurora / Valuation Certification

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Application

Basic Form Layout

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Kingsbury / Valuation Certification / 1. PT-67 Abstract of Value (All Districts)

1. PT-67 Abstract of Value (All Districts)

Filer: Kingsbury Type: Valuation Certification Group: County District: KINGSBURY

i Please complete the required fields for each district type and district. To view districts within a group, use the "Districts" select list. Once you have complete the form select the blue "Complete" button. To view the help article for this form select the blue information icon to the left.

County City Township School Special TIF

Districts: KINGSBURY Upload File Reports

Class	Acreage	Count	Asr Value	LB Value	CB Value	Factor	Eq Value	Ag Exemp	Oth Exemp	Disc Value
AG-A	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-A1	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-AC	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-C	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-C1	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-CC	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-CC2	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

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Kingsbury / Valuation Certification / 1. PT-67 Abstract of Value (All Districts)

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Filer: Kingsbury Type: Valuation Certification Group: County District: KINGSBURY

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County City Township School Special TIF

Districts: KINGSBURY Upload File Reports

Class	Acreage	Count	Asr Value	LB Value	CB Value	Factor	Eq Value	Ag Exemp	Oth Exemp	Disc Value
AG-A	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-A1	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-AC	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-C	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-C1	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-CC	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-CC2	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

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} **Form Information**

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Kingsbury / Valuation Certification / 1. PT-67 Abstract of Value (All Districts)

1. PT-67 Abstract of Value (All Districts)

Filer: Kingsbury Type: Valuation Certification Group: County District: KINGSBURY

i Please complete the required fields for each district type and district. To view districts within a group, use the "Districts" select list. Once you have complete the form select the blue "Complete" button. To view the help article for this form select the blue information icon to the left.

County City Township School Special TIF

Districts: KINGSBURY Upload File Reports

Class	Acreage	Count	Asr Value	LB Value	CB Value	Factor	Eq Value	Ag Exemp	Oth Exemp	Disc Value
AG-A	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-A1	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-AC	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-C	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-C1	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-CC	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-CC2	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

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Form Information

Dynamic Help

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Kingsbury / Valuation Certification / 1. PT-67 Abstract of Value (All Districts)

1. PT-67 Abstract of Value (All Districts)

Filer: Kingsbury Type: Valuation Certification Group: County District: KINGSBURY

i Please complete the required fields for each district type and district. To view districts within a group, use the "Districts" select list. Once you have complete the form select the blue "Complete" button. To view the help article for this form select the blue information icon to the left.

County City Township School Special TIF

Districts: KINGSBURY Upload File Reports

Class	Acreage	Count	Asr Value	LB Value	CB Value	Factor	Eq Value	Ag Exemp	Oth Exemp	Disc Value
AG-A	0.00	0	0	0	0	0.0000	0	0	0	0
AG-A1	0.00	0	0	0	0	0.0000	0	0	0	0
AG-AC	0.00	0	0	0	0	0.0000	0	0	0	0
AG-C	0.00	0	0	0	0	0.0000	0	0	0	0
AG-C1	0.00	0	0	0	0	0.0000	0	0	0	0
AG-CC	0.00	0	0	0	0	0.0000	0	0	0	0
AG-CC2	0.00	0	0	0	0	0.0000	0	0	0	0

[Cancel](#) [Save](#) [Complete](#)

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- Upload/Reports

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Kingsbury / Valuation Certification / 1. PT-67 Abstract of Value (All Districts)

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County City Township School Special TIF

Districts: KINGSBURY

[Upload File](#) [Reports](#)

Class	Acreage	Count	Asr Value	LB Value	CB Value	Factor	Eq Value	Ag Exemp	Oth Exemp	Disc Value
AG-A	0.00	0	0	0	0	0.0000	0	0	0	0
AG-A1	0.00	0	0	0	0	0.0000	0	0	0	0
AG-AC	0.00	0	0	0	0	0.0000	0	0	0	0
AG-C	0.00	0	0	0	0	0.0000	0	0	0	0
AG-C1	0.00	0	0	0	0	0.0000	0	0	0	0
AG-CC	0.00	0	0	0	0	0.0000	0	0	0	0
AG-CC2	0.00	0	0	0	0	0.0000	0	0	0	0

[Cancel](#) [Save](#) [Complete](#)

Form Information

Dynamic Help

Upload/Reports

Save Controls

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Basic Form Layout

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AG-A	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-A1	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-AC	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-C	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-C1	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-CC	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
AG-CC2	<input type="text" value="0.00"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0.0000"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

[Cancel](#) [Save](#) [Complete](#)

- Form Information
- Dynamic Help
- Upload/Reports
- Save Controls

Valuation Certification

Internal Form Checks

- When the user attempts to complete an individual form, the system will perform an internal check to make sure certain items within the file balance
- If the internal form checks fail
 - User will be presented with a red bar at the top of the page listing what the error is
- If the internal form checks pass
 - Form will be marked as complete and will no longer be editable

The County total equalized value does not match the sum of the City, Township and Road tax districts. Please correct your numbers and try again.

Davison / Valuation Certification / 1. PT-67 Abstract of Value (All Districts)

1. PT-67 Abstract of Value (All Districts)

Filer: Davison Type: Valuation Certification Group: County District: DAVISON

i Please complete the required fields for each district type and district. To view districts within a group, use the "Districts" select list. Once you have complete the form select the blue "Complete" button. To view the help article for this form select the blue information icon to the left.

County City Township School Special TIF

Districts: DAVISON Upload File Reports

Class	Acreage	Count	Asr Value	LB Value	CB Value	Factor	Eq Value	Ag Exemp	Oth Exemp	Disc Value
AG-A	248,424.	2,169	404,550,	404,561,	404,561,	0.8500	343,877,	0	63,170	0
AG-A1	0.00	496	33,005,2	32,989,2	32,898,1	0.8500	27,591,1	0	0	2,653,025
AG-AC	80.00	1	94,735	94,735	94,735	0.8500	80,525	0	0	0
AG-C	11,660.8	302	17,740,4	17,740,4	17,740,0	0.8500	15,079,0	0	315	0
AG-C1	0.00	140	7,785,55	8,019,01	8,074,41	0.8500	6,755,69	0	0	218,950
AG-CC	322.84	11	484,610	484,610	484,610	0.8500	411,915	0	0	0
AG-CC2	0.00	16	12,163,3	12,163,3	12,163,3	0.8500	10,337,3	0	0	1,620,660

Cancel Save Complete

Valuation Certification

Internal Form Checks

- PT-67 (Equalized Value)
 - County= Σ (City, Town, Township, Road)
 - County= Σ (School Districts)
- Factored Growth (Current Year Value)
 - County= Σ (City, Town, Township, Road)
 - County= Σ (School Districts)
- Tif Certification
 - Base Value Creation=Base Value Current
- Discretionary
 - Amount Subject to must be \geq to Amount Deducted

Valuation Certification

Cross Form Checks

- When the user attempts to complete the certification task, the system will perform checks across multiple forms to ensure that the values are consistent to make sure certain items within the file balance
- User is presented with a list of checks
 - Indicator of Pass/Fail for each
 - If the check fails, it will present a message explaining what failed

Bon Homme / Valuation Certification / Filer Certification Final Submission Certification (Sends Data to DOR)

i To complete the filer certification, each cross check must have a Status of "Pass", the user must acknowledge the certification statement by selecting the checkbox and then select the Complete button. Note that you can enter additional notes in the comments field. To view the help article for this form select the blue information icon to the left.

Filer Certification Final Submission Certification
(Sends Data to DOR)

Status	Name	Description
Fail	Form Completion	Please complete the following forms: 1. PT-67 , 2. Factored Growth , 3. Discretionary Report , 4. Property Tax Relief , 5. TIF Recertification , 6. Business Incubator .
Fail	PT-67/Factored Growth Check	Fail to load data. Please make sure you have completed the 2. Factored Growth and the 1. PT-67 forms.
Pass	TIF Cert/Factored Growth	
Fail	PT-67/Discretionary Report	Fail to load data. Please make sure you have completed the 3. Discretionary Report and the 1. PT-67 forms.

Pursuant to the provisions of Section 7-37-71 NMSA 1978 of the Property Tax Code, I have determined the following separation of net taxable value into "net new valuation" and "valuation maintenance" for all property allocated to governmental units in this county.

Comments

Cancel Save Complete

Valuation Certification

Cross Form Checks

- Four cross form checks
 - All forms complete
 - PT-67/Factored Growth
 - Factored Growth/TIF
 - PT-67/Discretionary
- Filing cannot be submitted to the state if **any** cross-form check fails

Bon Homme / Valuation Certification / Filer Certification Final Submission Certification (Sends Data to DOR)

i To complete the filer certification, each cross check must have a Status of "Pass", the user must acknowledge the certification statement by selecting the checkbox and then select the Complete button. Note that you can enter additional notes in the comments field. To view the help article for this form select the blue information icon to the left.

Filer Certification Final Submission Certification (Sends Data to DOR)

Status	Name	Description
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Pass	TIF Cert/Factored Growth	
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Pursuant to the provisions of Section 7-37-71 NMSA 1978 of the Property Tax Code, I have determined the following separation of net taxable value into "net new valuation" and "valuation maintenance" for all property allocated to governmental units in this county.

Comments

Cancel Save Complete

Valuation Certification

Cross Form Checks

1. All forms marked complete
(*status=Pending Certification*)



Valuation Certification

Cross Form Checks

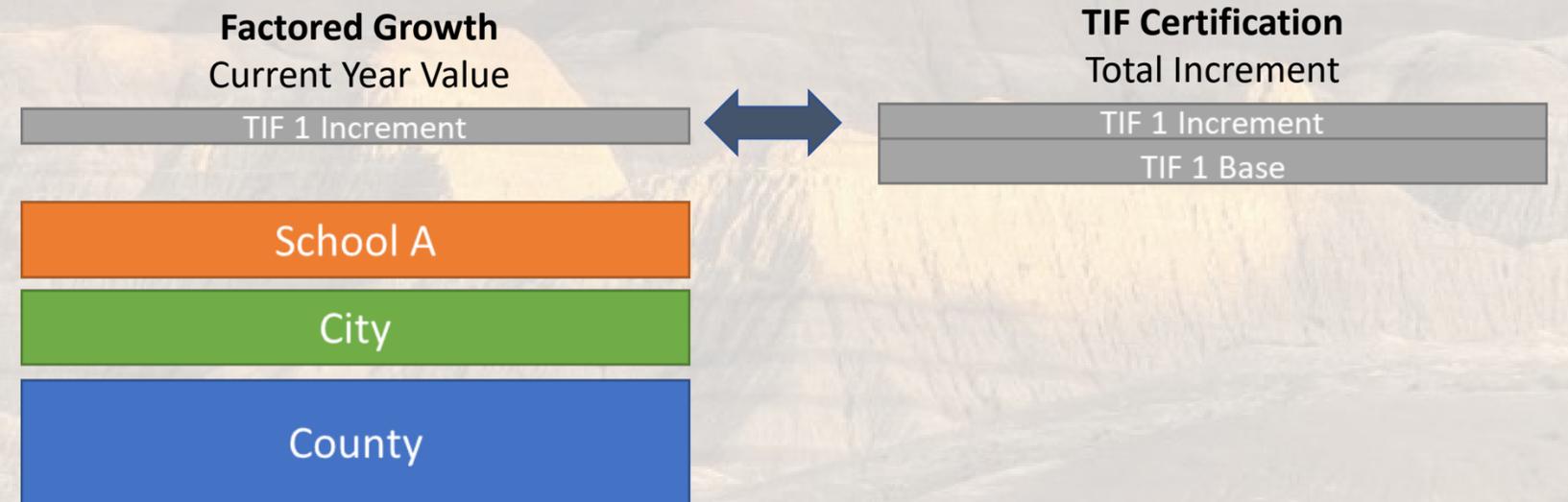
1. All forms marked complete
(*status=Pending Certification*)
2. PT-67/Factored Growth Check



Abstract Filing

Cross Form Certification

1. All forms marked complete
(status=Pending Certification)
2. PT-67/Factored Growth Check
3. TIF Cert/Factored Growth



Abstract Filing

Cross Form Certification

1. All forms marked complete
(status=Pending Certification)
2. PT-67/Factored Growth Check
3. TIF Cert/Factored Growth
4. PT-67/Discretionary Report



Valuation Certifications

Uploads

- Uploads are available for
 - PT-67
 - Factored Growth
 - Discretionary
 - TIF Recertification
- Uploads must meet required formats
- Uploads run on a five-5 minute loop



Valuation Certification

Translation

- Key component of the system is the identification and management of all tax districts, funds and taxing entities
 - **District:** A single taxing entity
 - **Funds:** Individual funds of a tax district
 - **Entities:** Unique combinations of tax districts and funds
- The state has identified and assigned numbers to each of these

District ID	Name	County	Type	Type Code	AltID	CountyID
1	Aurora	Aurora	COUNTY	1		1
2	Beadle	Beadle	COUNTY	1		2
3	Bennett	Bennett	COUNTY	1		3
4	Bon Homme	Bon Homme	COUNTY	1		4
5	Brookings	Brookings	COUNTY	1		5
6	Brown	Brown	COUNTY	1		6
7	Brule	Brule	COUNTY	1		7
8	Buffalo	Buffalo	COUNTY	1		8
9	Butte	Butte	COUNTY	1		9
10	Campbell	Campbell	COUNTY	1		10
11	Charles Mix	Charles Mix	COUNTY	1		11
12	Clark	Clark	COUNTY	1		12
13	Clay	Clay	COUNTY	1		13
14	Codington	Codington	COUNTY	1		14
15	Corson	Corson	COUNTY	1		15
16	Custer	Custer	COUNTY	1		16
17	Davison	Davison	COUNTY	1		17
18	Day	Day	COUNTY	1		18
19	Deuel	Deuel	COUNTY	1		19
20	Dewey	Dewey	COUNTY	1		20
21	Douglas	Douglas	COUNTY	1		21
22	Edmunds	Edmunds	COUNTY	1		22
23	Fall River	Fall River	COUNTY	1		23
24	Faulk	Faulk	COUNTY	1		24
25	Grant	Grant	COUNTY	1		25
26	Gregory	Gregory	COUNTY	1		26
27	Haakon	Haakon	COUNTY	1		27
28	Hamlin	Hamlin	COUNTY	1		28

Valuation Certification

Translation

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5	Brookings	Brookings	COUNTY	1		5
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7	Brule	Brule	COUNTY	1		7
8	Buffalo	Buffalo	COUNTY	1		8
9	Butte	Butte	COUNTY	1		9
10	Campbell	Campbell	COUNTY	1		10
11	Charles Mix	Charles Mix	COUNTY	1		11
12	Clark	Clark	COUNTY	1		12
13	Clay	Clay	COUNTY	1		13
14	Codington	Codington	COUNTY	1		14
15	Corson	Corson	COUNTY	1		15
16	Custer	Custer	COUNTY	1		16
17	Davison	Davison	COUNTY	1		17
18	Day	Day	COUNTY	1		18
19	Deuel	Deuel	COUNTY	1		19
20	Dewey	Dewey	COUNTY	1		20
21	Douglas	Douglas	COUNTY	1		21
22	Edmunds	Edmunds	COUNTY	1		22
23	Fall River	Fall River	COUNTY	1		23
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26	Gregory	Gregory	COUNTY	1		26
27	Haakon	Haakon	COUNTY	1		27
28	Hamlin	Hamlin	COUNTY	1		28

Valuation Certification

Translation

- What are the key elements for DOE's:
 - **District Type:** A single taxing entity
 - **District ID:** Individual funds of a tax district
- If your file contains different values, the translations used must align with what your auditors used
 - I.E. we will not maintain different translations for a single county

District ID	Name	County	Type	Type Code	AltID	CountyID
1	Aurora	Aurora	COUNTY	1		1
2	Beadle	Beadle	COUNTY	1		2
3	Bennett	Bennett	COUNTY	1		3
4	Bon Homme	Bon Homme	COUNTY	1		4
5	Brookings	Brookings	COUNTY	1		5
6	Brown	Brown	COUNTY	1		6
7	Brule	Brule	COUNTY	1		7
8	Buffalo	Buffalo	COUNTY	1		8
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28	Hamlin	Hamlin	COUNTY	1		28

Help

Minimizing Frustration

- Help material is integrated throughout the application on the top of each page (blue icon links out)
- Help icon on primary menu
- Help is broken down by form
- Recorded training sessions
- Software help: Axiomatic
- Valuation/Process help: DOR

Axiomatic Support



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DOR Support



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(605)773-5820



DEMONSTRATION

PROPERTY TAX MODERNIZATION OVERVIEW